



**CITIZENS' WATER ADVISORY COMMITTEE
CONSERVATION & EDUCATION SUBCOMMITTEE**

Wednesday, November 13, 2013

Tucson Water Building, 310 W. Alameda, 3rd Floor Director's
Conference Room, Tucson, Arizona

LEGAL ACTION REPORT and MEETING MINUTES

1. Call to Order

The meeting was called to order by Amy McCoy, committee chair at 3:35 p.m. Those present and absent were:

Present:

Amy McCoy	Chair - Representative, Ward 2
Jean McLain	Representative, City Manager
Mark Day	Representative, City Manager
Catlow Shipek	Representative, City Manager

Absent:

Evan Canfield	Representative, Ward 5
---------------	------------------------

Staff Members Present:

Daniel Ransom	Tucson Water, Water Conservation Program Manager
Jennifer Crook	Tucson Water, Administrative Assistant
Joaquim Delgado	Tucson Water, Public Information Specialist
Roberta Lopez-Suter	Tucson Water, Public Information Specialist
Katie Bolger	Ward 2, Council Aide

2. Announcements – None.

3. Call to Audience – Bolger announced that there is a memo forth coming from councilors' Cunningham, Romero, and Uhlich recognizing Tucson as a leader in rainwater harvesting and requesting any new programs being considered for the conservation programs include three things: (1) rainwater harvesting rebates for commercial, (2) parking lot retrofits, and (3) program that expands rainwater demonstration into neighborhoods. The three council offices request the committee to put these items at the top of the agenda for consideration of new programs.

4. *Review of October 16, 2013, Legal Action Report and Meeting Minutes – LAR not available. No action taken

5. Monthly Report (Daniel Ransom) – Update was provided. No action taken.

6. Draft Budget FY15 (Daniel Ransom) – Update was provided and it was recommended to change the allocation for the TDOT funding to city pilot projects. Ransom discussed two new programs: (1) commercial rebates and (2) clothes washer rebates. No action taken.

7. *Approval of CWAC Conservation & Education Subcommittee 2014 Schedule (Daniel Ransom) – McCoy requested to change the January meeting to the 15th. It was moved by committee member Day, duly seconded by committee member McLain, and carried by a

CITIZENS WATER ADVISORY COMMITTEE, CONSERVATION, & EDUCATION SUBCOMMITTEE

Legal Action Report

voice vote of 4 to 0, that the CWAC Conservation & Education Subcommittee 2014 Schedule be approved as amended.

8. *Process for Approving Additional Funding Requests for Rainwater Harvesting Demonstration Gardens (Daniel Ransom) – McCoy requested an amendment to the criteria that the project requesting additional funds not be complete and be within the original scope. It was requested that this item come back to the next meeting for approval.
9. *Request of Funds for Phase 3 Tucson Botanical Gardens (Daniel Ransom) – Item was not discussed due to time restrictions.
10. Strategic Planning Discussion (Amy McCoy) – Item was not discussed due to time restrictions.
11. Future Meeting Agenda Items (Amy McCoy) – FY 2014-2019 Proposed Conservation Financial Plan, Process for Approving Additional Funding Requests for Rainwater Harvesting Demonstration Gardens, and Request of Funds for Phase 3 Tucson Botanical Gardens.
12. Call to Audience – None
13. Adjournment - Meeting was adjourned at 5:05 p.m.

*** Action item if desired by CWAC**

Next CWAC Conservation & Education Subcommittee Meeting: December 11, 2013